

# OpenAthens Identity

This is the homepage for the OpenAthens Identity documentation (it's where you want to start if you are a librarian or similar) . Here you will find the help pages that the administration interface links to and an [FAQ](#). The help links in the administration interface will usually be able to take you to an appropriate page, and there is also a search box at the top of each page. Sales information can be found at [openathens.org](https://openathens.org).

## What do you want to do today?

- [I am new to OpenAthens and need to know where to start](#)
- [I know the basics but need help on a specific page](#)
- [I need to know how to do something else](#)

## Your responsibilities as an administrator

The administrator, on behalf of the organisation, is responsible for ensuring that:-

- User accounts are only created for people entitled to use resources or facilities belonging to your organisation or to which they subscribe. Personal accounts must not be created for shared use.
- User accounts are only to be used in connection with the normal activities of your organisation.
- Reasonable steps are taken to ensure that user accounts are only used to access or use resources or facilities to which your organisation subscribes and for no other purpose.
- Usernames, passwords and personal information are kept confidential and all relevant data protection and privacy legislation is properly observed at all times.
- All information concerning users and administrators required by OpenAthens to provide the service is accurate, complete and kept up to date.
- Industry best practice and guidelines issued by OpenAthens concerning usernames, passwords and security are complied with.
- No person shall attempt to violate or circumvent any security measures put in place by OpenAthens or any service provider, or any supplier of resources or facilities to which your organisation subscribes. Administrators shall report any infringements to OpenAthens as soon as they become aware of them.
- Administrators should periodically check for compliance with all of the foregoing requirements and will co-operate with reasonable requests from OpenAthens or suppliers to verify compliance or to investigate where any breach is suspected.
- User access is promptly removed when their entitlement to the resource or facility expires, for example when they leave your organisation.
- User access is promptly removed upon the reasonable request of OpenAthens or the supplier of the resource or facility.

## See also

- OpenAthens Terms and Conditions - <https://openathens.org/terms-conditions-openathens/>