

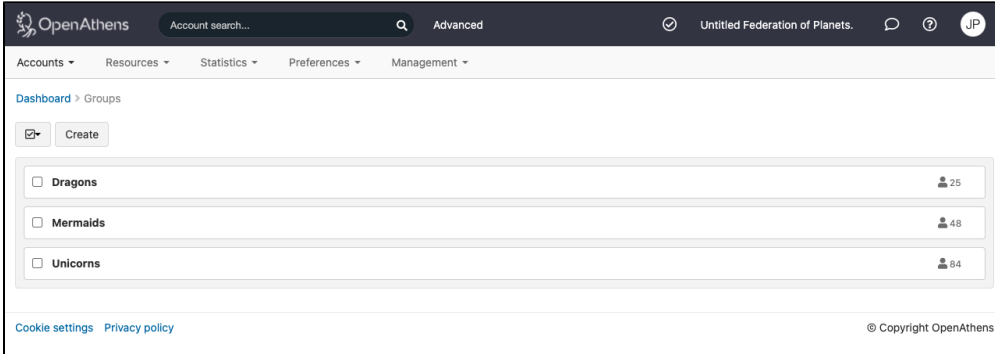
Groups

Path to function: *Management > Groups*

Groups are a way of organising accounts within an [organisation](#) and can also be used for [statistics](#). An account can only be a member of one group at a time. This page allows you to add and manage the group names that are available within your organisation.

Any groups that exist are displayed as a list. To the right of the group is a count of how many accounts are associated with that group – clicking on the count will list those accounts and from that view you can perform the usual array of [actions](#) such as permission set allocations, downloads or expiry date changes.

To the left of each group name is a checkbox which allows groups to be selected for deletion (the delete button appears once one or more groups are selected). Deleting a group does not remove the user accounts associated with it - if you wished to do that you would first use the list button to the right to get a list of those accounts and [delete them](#) from there.



Groups can also be renamed on this page by clicking on the group name. It can take a moment or two for all areas of the interface to catch up with the change.

Groups are added to accounts and can also be created via:

- the [actions button function](#) in list views such as [search results](#).
- the account tab on the add or modify page

Anything to watch out for?

Groups are designed to be used only within an organisation, not across a [domain](#). For domain-wide operation you should use a [custom attribute](#).

Groups cannot be searched, however searches that only look at your own organisation will have a groups filter available on the results page.